

Approved Minutes
College Park Aging-in-Place Task Force
April 6 2015
City Hall

Attendees

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Blumenthal, Judy - Dist. 1	<u>X</u>	
Brennan, PJ - Dist. 2		<u>X</u> (attending Core Group AIP Forum)
Dorsch, David - Dist. 3		<u>X</u>
Ealley, Lisa - Dist. 1	<u>X</u>	
Ireton, Chuck - Dist. 2		<u>X</u>
Kabir, Fazlul - Dist. 1	<u>X</u>	
Keer, David - Dist. 1	<u>X</u>	
Mitchell, Denise - Dist. 4		<u>X</u>
Nowlin, Darlene – Dist. 4	<u>X</u>	
Sanders, Cory – Dist. 1		<u>X</u>
Wojahn, Patrick - Dist. 1	<u>X</u>	

Also present:

Peggy Higgins, Staff Liaison
Laura Salers, AIP Task Force Secretary

Call to Order

At 6:51 pm, Patrick Wojahn called the meeting to order and asked everyone to introduce themselves. Mr. Brennan is attending the Core Group's Aging in Place community forum.

Agenda Items

Approval of Minutes

Minutes from the March 11, 2015 meeting were reviewed. Ms. Ealley made a motion to approve as written. Second by Mr. Kabir. Minutes were approved.

Finalize Survey

Mr. Wojahn distributed the most recent draft of the survey. The Task Force made the following recommendations:

- Questions will be numbered to facilitate formatting in Survey Monkey.
- "Aging population" will be defined as 50 and older. The survey will ask, "Are you 50 or older?"
- Add the statement, "If you are answering these questions on behalf of someone else, please answer as if you were that person" to the beginning of the survey.
- Survey Monkey will allow residents to leave questions unanswered.
- Provide a checklist for the question regarding ways residents learn about city/county services.
- Add "Pet Assistance" to the checklist for areas where residents need help.
- List the College Park Seniors Program contact information for residents that have questions about the survey.
- The survey will indicate a June 1 due date.

Ms. Higgins will update the survey with the new recommendations and have it ready for the Task Force to review on April 8 or 9. Task Force members will approve the survey or suggest additional changes by Monday, April 13.

Distribution of Survey

Hard copy distribution was discussed and suggestions for placement include the library, churches, pet store, community centers, senior center, City Hall, both farmers markets in the city, American Legion, fire house, Attic Towers and Spellman House. The Task Force considered hand delivering the survey to all 5,000 single family homes in College Park but determined it was not feasible with the volunteers available. Ms. Higgins indicated that there were funds available to send the survey and a self-addressed stamped envelope to the Seniors Program mailing list. (130 people) The return envelope will be addressed to the Seniors Program. Ms. Higgins will print 500 copies for distribution. Ms. Ealley will print copies and include them in Meals on Wheels deliveries.

The electronic version of the survey will be loaded into Survey Monkey and available on the City's website. A link to the survey will be published in the Municipal Scene, along with locations where residents can pick up a hard copy. The Survey Monkey link will be emailed to the Seniors Program list serve and City Council members will be asked to send it out through their list serves. The survey link will also go out to the College Park Connected list serve. The Task Force will discuss distribution further at the next meeting.

David Dorsch left the meeting at 8:15pm.

Task Force Charge

Mr. Keer submitted a letter to the City Council proposing a change in the charge of the AIP Task Force to include persons with disabilities. The Task Force discussed the issue briefly and may recommend to the City Council that the charge be amended since there is currently no task force focused specifically on the needs of the disabled. It was noted that disabled persons are not excluded from the charge of the AIP Task Force. It includes all aging persons. The Task Force will continue the discussion at the May meeting, allowing more members to consider the proposal.

Mr. Wojahn reminded the Task Force that its focus is to fact find, not to provide services. Mr. Keer suggested that fact finding for both groups of citizens would allow the City to bring in a greater range of resources to help with programs.

Identifying Services that Exist in the County

The Task Force would like to have resource experts come to meetings and share information. Ms. Nowlin will contact Maryland's Acting Secretary of Aging, Rona Kramer, and invite her to a future meeting.

Adjournment

The next meeting is May 4, 2015. Mr. Kabir made a motion to adjourn. Second by Mr. Keer. Meeting adjourned at 8:43 pm.

Minutes prepared by Laura Salers